



NOTICE TO CANDIDATES

Know the rules before you take your Examinations, this can affect your FUTURE.

1. You **MUST** be on time for ALL your exams and any required periods of supervision.
2. You **MUST** bring the necessary equipment required to your exams e.g. at least two **BLACK** pens, pencil, ruler, sharpener and rubber.
3. You **MAY** use a calculator unless you are told not to do so, you **must not use the calculator function of another device**.
4. You **MUST** not become involved in any unfair or dishonest practice before, during or after the examination.
5. You **MUST NOT**:
 - Sit an examination in the name of another candidate.
 - **Have unauthorised material, including electronic watches, devices and mobile phones in the exam.**
 - Have any equipment in the exam which might give you an unfair advantage.
 - Talk to, attempt to communicate with or disturb other candidates once you have entered the exam venue.



Having unauthorised material in the exam is breaking the rules, even if you do not intend to use it.

If you are caught with any unauthorised materials, it may result in disqualification!

6. You **MUST** follow the instructions of the Exams Officer and Exam Invigilators, before, during and after the exam.
7. If you are in any doubt before or during the exam then **please RAISE your arm** to alert the Exam Invigilator you need assistance.
8. The question paper, your answer book/answer paper, any rough work and any other used/unused materials **MUST** be left in the exam room.