



FIRE PROCEDURE

- THE PERSON DISCOVERING THE FIRE WILL operate the nearest FIRE ALARM.
- On hearing the ALARM all persons will:
- LEAVE THE ROOM QUIETLY AND GO STRAIGHT TO THE TENNIS COURTS.
- DO NOT STOP TO COLLECT YOUR PERSONAL BELONGINGS.

IN ADDITION:

- Take action to control the fire with equipment at hand, if it is safe to do so. If possible, advise the Site Agent on duty where the fire is.
- The Site Agent on duty will switch off the main school power supplies, and call the Fire Brigade if necessary.
- All visitors should report to the Site Agent at the Tennis Courts.

